

2019-20 SCHEDULE OF DRILLS HELD/TO BE HELD AT
Winans Academy of Performing Arts ~ Dominican Campus
FIRE DRILLS

Date/Time	Evacuation Time	Conducted By <i>Maintenance</i>	Principal or Designee Signature
1) 9/9/19 2:30pm	2:34pm	Glenn Caddell	<i>Glenn Caddell</i>
2) 10/1/19 10:50am	10:56am	Glenn Caddell	<i>Glenn Caddell</i>
3) 11/1/19 9:47am	9:54am	Richard Small	<i>Richard Small</i>
4)			
5)			

*3 drills must occur before Dec. 1 with a reasonable interval between each drill.

TORNADO DRILLS

Date/Time	Time to Shelter	Conducted By <i>Maintenance</i>	Principal or Designee Signature
1) 9/16/19 9:30am	9:35am	Glenn Caddell	<i>Glenn Caddell</i>
2)			

At least one tornado drill needs to take place in March.

LOCK DOWN/SHELTER IN PLACE DRILLS

Drill #1 – At least 1 drill by Dec. 1 and one after Jan. 1.

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill
9/23/19	1:05pm	1:18pm	Glenn Caddell, Maintenance	<i>Glenn Caddell</i>

Drill Type: Standard Class Change Recess Other Events

Drill was coordinated with (2 required):

Name and Title: Glenn Caddell - Facilities Manager

Name and Title: Janaire White - Administrative Assistant

Drill #2

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill
1/13/20	9:45am	9:49am	Glenn Caddell - Maintenance	<i>Glenn Caddell</i>

Drill Type: Standard Class Change Recess Other Events

Drill was coordinated with (2 required):

Name and Title: Glenn Caddell - Facilities Manager

Name and Title: Janaire White - Administrative Assistant

Drill #3

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill

Drill Type: Standard Class Change Recess Other Events

Drill was coordinated with (2 required):

Name and Title: _____

Name and Title: _____